



MESA VALLEY COMMUNITY SCHOOL

MVCS Board of Directors

Monday, November 28, 2022

Regular Meeting

5:30 PM

The meeting was called to order by President Dan Baker at 5:48 PM

Board Members Present: Kalista Wickham, Carolyn Lenderman, Dan Baker, Nathan Brantley, and Martha Brabaek

Administration/Staff Present: Director Laurajean Downs, Assistant Director Kami Costello, Business Manager Julie Hoge

APPROVAL OF AGENDA:

The agenda was approved as presented.

“Moved by Nathan Brantley, supported by Carolyn Lenderman, that the agenda be approve as presented”.

COMMUNICATIONS:

No comments were given.

APPROVAL OF CONSENT ACTION ITEMS:

The following Consent Action Items were approved as recommended:

Minutes – the minutes of the Regular Meeting on October 24, 2022, and the Special Meeting on November 4, 2022 were approved as presented.

Financials – the October financial statements were approved as presented.

“Moved by Kalista Wickham, supported by Carolyn Lenderman, that the consent items be approved as presented”.

Roll Call Vote:

Ayes: Kalista Wickham, Dan Baker, Carolyn Lenderman, Nathan Brantley, Martha Brabaek

Nays: None

DIRECTOR’S REPORT/RECOMMENDATION:

Director Laurajeon Downs gave a brief recap of the Unified Improvement Plan (UIP). Further reports were included in the categories to follow.

ADMINISTRATIVE:

Director Laurajeon Downs announced the retirement of staff member Cathy Atkinson at the completion of the 1st semester. Cathy has been with MVCS for 9 ½ years as an Academic Advisor.

The Board of Directors made the decision to not perform a full director evaluation for the 2022-2023 year due to the ongoing change in the model of MVCS and the current charter application. In lieu of an evaluation, the Board will construct and provide a letter of confidence and brief review for the Director's file. A new evaluation rubric will be constructed after the new model has been completed and will be used for the 2023-2024 school year.

FACILITY & FINANCE:

Business Manager, Julie Hoge, presented the following items:

A copy of the financial audit was presented to the board for review and discussion.

"Moved by Carolyn Lenderman, and supported by Nathan Brantley that the financial audit be approved as presented."

Roll Call Vote:

Ayes: Kalista Wickham, Dan Baker, Carolyn Lenderman, Nathan Brantley, Martha Brabaek

Nays: None

The Board was asked to approve a change of auditing firms for the 2023 financial audit. John Cutler & Associates from Denver has agreed to perform future audits and currently serves several charter schools within the district.

"Moved by Nathan Brantely, supported by Martha Brabaek that John Cutler & Associates be hired as the new auditing firm beginning in 2023."

POLICY & PROCEDURE:

Assistant Director Kami Costello and Business Manager Julie Hoge presented the following policies:

BDG 150.1 (Fiscal Policies & Procedures) was brought to the board for a 2nd reading. This policy was originally brought to the Board as a Fiscal Policies & Procedures manual and a Federal Grants Policy and has since been combined and renamed as BDG 150.1.

"Moved by Kalista Wickham, supported by Carolyn Lenderman that the Fiscal Policies and Procedures Manual and Federal Grants Policy be combined and renamed as policy BDG 150.1 and be approved as presented."

BDG 100.2 (Budget & Finance Summary Policy) was brought to the Board for a 1st reading.

STU 100.5 (Enrollment Eligibility and Enrollment & Onboarding Procedure Policy) was brought to the Board for a 1st reading.

A review of the current charter contract application was brought forward for review and discussion.

OTHER MATTERS:

Future Meetings – The next regular board meeting will be held on Monday, January 23, 2022. The board will be advised should there be a need for a special meeting prior to the next scheduled meeting.

ADJOURNMENT:

“Moved by Nathan Brantley, supported by Martha Brabaek that the meeting be adjourned at 7:36 PM.”