



MESA VALLEY COMMUNITY SCHOOL

MVCS Board of Directors

Monday, February 23, 2023

Regular Meeting

5:30 PM

The meeting was called to order by President Dan Baker at 5:34 PM

Board Members Present: Kalista Wickham, Dan Baker, Nathan Brantley, and Martha Brabaek

Administration/Staff Present: Director Laurajean Downs, Assistant Director Kami Costello, Business Manager Julie Hoge

APPROVAL OF AGENDA:

The agenda was approved as presented, with the addition of VII. Facility & Finance, Item B. Accounting Firm Discussion.

“Moved by Nathan Brantley, supported by Kalista Wickham, that the agenda be approve as presented”.

COMMUNICATIONS:

No comments were given.

APPROVAL OF CONSENT ACTION ITEMS:

The following Consent Action Items were approved as recommended:

Minutes – the minutes of the Regular Meeting on January 23, 2023 were approved with a correction to page 3, BDG 100.3 in place of BDG 150.1.

Financials – the January 2023 financial statements were approved as presented.

“Moved by Martha Brabaek, supported by Nathan Brantley, that the consent items be approved as presented”.

Roll Call Vote:

Ayes: Kalista Wickham, Dan Baker, Nathan Brantley, Martha Brabaek

Nays: None

DIRECTOR'S REPORT/RECOMMENDATION:

Director Laurajean Downs gave a brief report regarding next year's staffing changes, current enrollment, and class capacity figures.

A probable change in the Esser III budget was also discussed due to lower costs for construction and supplies.

FACILITY & FINANCE:

Business Manager, Julie Hoge, presented the following items:

The Finance Committee was discussed, including members and anticipated changes for next year.

The contract with Costello, Smith, and Company was brought to the board for approval. This contract was approved in July of 2022 for the fiscal year. However, due to the contract being presented at the calendar year, the board will begin voting on this contract at the beginning of each calendar year. The board was asked to approve the change in calendar vote for this contract.

"Moved by Kalista Wickham, and supported by Nathan Brantley that the contract with Costello, Smith, and Company be approved at the beginning of each calendar year moving forward."

POLICY & PROCEDURE:

Assistant Director Kami Costello presented the following policies:

STU 100.5 (Enrollment Eligibility and Enrollment & Onboarding Procedure) was brought to the board for a 3rd reading. The board made further suggestions for changes and decided to vote on this policy.

"Moved by Nathan Brantley, supported by Kalista Wickham, that STU 100.5 be approved with changes."

Roll Call Vote:

Ayes: Martha Brabaek, Nathan Brantley, Kalista Wickham, Dan Baker

Nays: None

THE BOARD ENTERED EXECUTIVE SESSION AT 7:45 PM FOR THE FOLLOWING PURPOSE:

C.R.S. §24-6-402(4)(f) – Personnel Matters

THE BOARD ENTERED OPEN SESSION AT 8:04 PM.

The Board requested that their letter of confidence, in lieu of a formal evaluation, for the school year 2022-2023 be added to Director Laurajean Downs personnel file. The Board sincerely appreciates her leadership at Mesa Valley Community School.

The Board voted to approve the discussed salary of Director Laurajean Downs for the 2023-2024 school year.

“Moved by Nathan Brantley, supported by Martha Brabaek, to approve the discussed salary for Director Laurajean Downs for the 2023-2024 school year.”

Roll Call Vote:

Ayes: Martha Brabaek, Nathan Brantley, Kalista Wickham, Dan Baker

Nays: None

OTHER MATTERS:

Future Meetings – The next scheduled board meeting will be held on Monday, March 27, at 5:30 PM. The board will be advised should there be a need for a special meeting prior to the next scheduled meeting.

ADJOURNMENT:

“Moved by Kalista Wickham, supported by Martha Brabaek, that the meeting be adjourned at 8:14 PM.”