



MESA VALLEY COMMUNITY SCHOOL

MVCS Board of Directors

Monday, June 26, 2023

Regular Meeting

4:30 PM

The meeting was called to order by President Dan Baker at 4:35 PM

Board Members Present: Nathan Brantley, Carolyn Lenderman, Martha Brabaek and Dan Baker

Administration/Staff Present: Director Laurajean Downs, Assistant Director Kami Costello, Business Manager Julie Hoge

APPROVAL OF AGENDA:

The agenda was approved as presented.

“Moved by Carolyn Lenderman, supported by Nathan Brantley, that the agenda be approved as presented.”

COMMUNICATIONS:

No comments were given.

APPROVAL OF CONSENT ACTION ITEMS:

The following Consent Action Items were approved as recommended:

Minutes – the minutes of the Regular Meeting on May 22, 2023, were approved with changes.

Financials – the May 2023 financial statements were approved as presented.

“Moved by Nathan Brantley, supported Martha Brabaek, that the consent items be approved as presented”.

Roll Call Vote:

Ayes: Marth Brabaek, Nathan Brantley, Carolyn Lenderman, Dan Baker

Nays: None

DIRECTOR'S REPORT/RECOMMENDATION:

Director Laurajeane Downs shared the following report:

Office Manager, Christi DeGeorge, has resigned her position. Duties are being reviewed prior to posting this position. Custodial needs are also being considered and this job will be posted if necessary.

All board members will now take an oath each July. This information will be provided to the Mesa County Clerk.

A city occupancy fee will be charged to MVCS with the increase in on site student attendance.

The writing of the charter contract is still in process and is being reviewed by the law team and District 51.

CMAS and NWEA testing is complete.

ADMINISTRATIVE:

Board Committee's and Officer Assignments for the 2023-2024 are as follows:

President – Nathan Brantley

Vice-President – Kalista Wickham

Secretary – Martha Brabaek

Treasurer – Carolyn Lenderman (Finance Committee Member)

Daniel Baker will serve as interim board member until a new board member(s) are appointed.

The BOD meeting calendar was presented and approved for 2023-2024.

The following accounts/attorneys/auditors were approved for 2023-2024:

ANB bank and CSAFE will remain as the official school depositories.

The Director, Board President, and Assistant Director will be authorized to sign for the general account at ANB.

Eric Hall (Sparks & Willson) will continue as school counsel on all matters.

Hinkle & CO, PC, will perform the official audit.

“Moved by Nathan Brantley, supported by Carolyn Lenderman, that the appointed officers, interim board member, board meeting calendar, accounts, attorneys, and auditors, be approved as presented”.

FACILITY & FINANCE:

Business Manager, Julie Hoge, presented the following items:

The Esser III building project update was given. All work has been completed except for the installation of the HVAC units which should happen around August 15.

POLICY & PROCEDURE:

Assistant Director Kami Costello brought the following items:

Articles of Incorporation – 1st Reading

Board of Directors Characteristics & Nominating Committee – 2nd Reading

Grievances – 1st Reading

BOD Code of Conduct – 2nd Reading

BOD Conflict of Interest – 2nd Reading

Board Bylaws – 3rd Reading

“Moved by Nathan Brantley, supported by Carolyn Lenderman, that The Board of Directors Characteristics & Nominating Committee, BOD Code of Conduct, BOD Conflict of Interest, and the Board Bylaws be approved as presented”.

Roll Call Vote:

Ayes: Marth Brabaek, Nathan Brantley, Carolyn Lenderman, Dan Baker

Nays: None

OTHER MATTERS:

Future Meetings – The next scheduled board meeting will be held on Monday, July 31, at 5:30 PM. The board will be advised should there be a need for a special meeting prior to the next scheduled meeting.

ADJOURNMENT:

“Moved by Nathan Brantley, supported by Martha Brabaek, that the meeting be adjourned at 6:33 PM.”