Policy #:	**STU.150.1**
Policy Title:	Grade Placement, Retention, & Promotion
Approval Date:	7-20-15
Review Date:	N/A
Related Documents:	CDE Valid Grade/Age Requirements

Grade Placement

Accurate grade placement for newly enrolled MVCS students can be challenging, particularly for those who come from a homeschool setting where their instructional program spanned several grade levels in different subject areas, according to skill level rather than age. For this reason, MVCS uses the following as a guide to aid in grade placement. MVCS will not place students in grades outside the minimum and maximum range for their ages (CDE Valid Grade/Age Requirements).

Grade	Typical Age	Minimum & Maximum
K	5-6	4-7
1	6-7	5-8
2	7-8	6-9
3	8-9	7-10
4	9-10	8-11
5	10-11	9-12
6	11-12	10-13
7	12-13	11-15
8	13-14	12-16
9	14-15	13-17
10	15-16	14-18
11	16-17	15-20
12	17-18	16-21

Grade Retention

Grade retentions will be considered for a student if recommended/requested by the parent, Academic Advisor, Reading Specialist, or Special Education Coordinator. Parents requesting that their child be retained must do so in writing to the MVCS Director. Grade retentions must be considered for students on READ plans at the end of third grade. Grade retentions will not be made for any student past 8th grade; once a student has entered high school he or she may study for an additional year, but may not undergo a grade change. Retention decisions will be made using District #51 guidelines and will take into consideration assessment data, student growth, attendance, and instruction history.

Some valid reasons for grade retention are:

- The student plans to transition from MVCS into a traditional school setting and grade retention will put the student in the proper place for social development.
- The student did not successfully meet the goals of his or her PLP and another year is needed to successfully meet those goals.

Some unacceptable reasons for grade retention are:

- The student may have more success on assessments if he or she is retained.
- The student needs intervention on a particular skill or subject matter.

Grade Promotion

Grade promotions will be considered for a student if recommended/ requested by the parent, Academic Advisor, Reading Specialist, or Special Education Coordinator. Grade promotions will not be made for any student past 7th grade; once a student has entered high school he or she may graduate early, but may not undergo a grade change.

A valid reason for grade promotion is:

- The student plans to transition from MVCS into a traditional school setting and grade retention will put the student in the proper place for social development.

An unacceptable reason for grade promotion is:

- Early graduation, as that can be accomplished without a grade promotion.